



FULLERTON MEMORIAL PLAYGROUND ATHLETIC ASSOCIATION

PO BOX 66 - 901 JEFFERSON ST.
WHITEHALL, PA 18052

Visit us on the web: www.fmpaa.org



Dear Member of Our Community,

Thank you for your interest in renting our facilities for your special occasion. Enclosed you will find a rental contract, and permit. Please fill out each as completely as possible and mail to:

FMPAA – Rentals
PO Box 66
Whitehall, PA 18052

Please enclose a money order for the full amount of the rental and the security deposit and Non-Resident Fee (if you reside outside of Whitehall Township) (3) weeks before the date requested. To hold a future date, please send a letter with your intentions and the date requested with a money order for \$100.00 as a “good faith” deposit to hold the date. This deposit is non-refundable but is transferable to another date with (4) weeks notice before the new date (if available).

All deposits will be refunded by check within (30) days after the rental date provided all of the terms of the rental contact have been satisfied.

Sincerely,

Rebecca Raub
FMPAA – Rental Director

WHITEHALL RECREATION DEPARTMENT RENTAL CONTRACT (Fullerton Memorial Playground)

This contract shall apply to the rentals of WHITEHALL TOWNSHIP RECREATION FACILITIES. The renter of these facilities shall be governed by all the ordinances, rules, and regulations of Whitehall Township.

Permission is granted to rent the **FULLERTON PLAYGROUND BUILDING** from the time period of _____ to midnight, unless otherwise specified, on the _____ day of _____, _____, in accordance with the following terms and conditions:

1. Tables and chairs are to be **cleaned and put away**.
2. **No tape** is to be used on wall or ceilings.
3. **All items brought in must be removed** when the building is vacated. FMPAA will not be responsible for anything left behind.
4. The **person signing this contract will be responsible** for the loss or damage to/of equipment and/or building.
5. There shall be **adult supervision** at all functions.
6. The **grounds outside the building are to be cleaned** of all garbage.
7. Renter must make sure all **doors and windows are closed and locked tight** when building is vacated.
8. **Music must be stopped at midnight and cleanup started**.
9. If at any time FMPAA personnel find any cars parked outside the building, you will be charged **\$5.00 per vehicle** deducted from security deposit.
10. The facility is a **NON-SMOKING** facility. There is to be **NO SMOKING** in the building.

FIRE REGULATIONS

1. No cars are to be parked outside the building during the function.
2. Maximum building occupancy: 385 people

TOWNSHIP RULES

1. The gate is to be kept closed and locked during the function.
2. No one shall be outside the building after 10:00pm. The park has a 10:00pm curfew.
3. Officers of FMPAA and/or township officials (i.e. police, fire dept.) shall have the right to enter the building at any time and for any reason without prior notice.

The FMPAA will provide toilet paper, paper towels and garbage bags, items needed for cleanup. You must provide all other equipment & products needed.

FEES

- DATE HOLD FEE: **\$100.00**
(Non-refundable but may be transferred to another date. Applied toward deposit)
- RENTAL FEE: **\$250.00**
- SECURITY DEPOSIT: **\$250.00** (Less Non-Resident Fee if applicable)
(Refundable only if all terms and conditions listed within are met)
- NON-RESIDENT FEE: **\$50.00** (Not a Whitehall Resident) which will be withheld from the security deposit.

NAME OF RENTER: _____ PHONE: _____
ADDRESS: _____

TYPE OF FUNCTION TO BE HELD: _____

How did you hear about our facility? _____

INDEMNITY: Renter hereby agrees to assume all risks of injury or death to themselves or members of their party from and cause whatsoever. Renter further agrees to indemnify, defend, and show harmless the FMPAA and WHITEHALL TOWNSHIP, IT'S OFFICERS, AGENTS, SERVANTS, EMPLOYEES and assigns from any and all suits, claims, demands, liabilities, damages, attorney fees, costs and expenses in respect to organization, or corporation in any manner caused by, due to, growing out of, or connected with the acts of omissions of renter, it's agents, servants, contractors, subcontractors, or members of their performance of any of the acts, duties, operations, and/or obligations of the agreement.

If for any reason whatsoever, the Whitehall Police are called to these facilities due to a disturbance caused by those renting the building or premises or non-compliance of any of the rules, the premises and the building must be cleaned and vacated immediately and either all or part of the deposit shall be withheld, and the responsible agent may be held accountable by the township police. The renter acknowledges and agrees that entry to the rented premises is permitted at anytime by the listed officials to insure compliance with Whitehall Township rules, regulations and other statutes. This access applies to but is not limited to sworn officers of the Whitehall Police Department, Fire Inspector, Township Executive, Recreation Bureau Chief, Codes Enforcement Officials, and Playground Association Officials.

I, the undersigned, hereby agree to all of the terms and conditions, rules, regulations, and indemnity of this contract. If there are any damages, losses or costs incurred over \$250.00, the organization, group person or persons renting the grounds will be totally responsible for full restitution.

SIGNATURE: _____ DATE: _____
(Responsible agent for rental group or persons MUST be 21 years of age)

SIGNATURE: _____ DATE: _____
(FMPAA Representative)

CONTACT PERSONS FOR FMPAA: **Tim Green, Vice President**
(610) 412-2740
Rebecca Raub
(484) 695-2187
Rita L. Edwards

Checks should be made payable to: **FMPAA - Rentals**
PO Box 66
Whitehall, PA 18052

For Fullerton Use Only

[] Date Hold Fee \$100.00 Check # _____ [] Cash Paid _____

[] Rental Fee \$250.00 Check # _____ [] Cash Paid _____

[] Rental Deposit \$250.00 Check # _____ [] Cash Paid _____

[] Non-Resident \$ 50.00 Check # _____ [] Cash Paid _____

Notes: _____

